

**GOVERNMENT DEGREE COLLEGE CHANDRABADANI (NAIKHRI), TEHRI GARHWAL**  
**IQAC Minutes of Meeting**  
**(2023-2024)**

SN	ACADEMIC YEAR	DATE OF MEETING	MINUTES OF MEETING
1	2023-24	13-09-2023	1. The meeting was inaugurated by Ms Vandana Singh (Coordinator, IQAC).
			2. Agenda of the Meeting was presented by the Coordinator.
			3. Strategic plan of action 2023-24 was discussed in the meeting.
			4. Minutes of previous meeting was discussed and approved by all present members.
			5. Action Taken Report of previous meeting of IQAC was discussed.
			6. Prof. Gussain suggested to prepare strategic plan of action of IQAC for the session.
			7. Prepared academic calendar was presented.
			8. Prof. Rajpal Singh Negi suggested to increase use of ICT tools in teaching learning.
			9. Ms Anupa Fonia proposed to arrange a multipurpose educational tour for all students.
			10. Dr Richa Gahlaut highlighted the need to take serious efforts for development of SMART Class.
			11. The meeting was held amid the possibility of early announcement of dates for PVT. Therefore, along with regular agenda items college's strategy or arrangements for Peer Team On-site Visit was also the concern of discussion in the
			12. Prof. Rajpal Singh Negi suggested all HoDs to prepare Powerpoint presentation.
			13. Prof. Gussain suggested to practice mock rehearsal of PTV twice.
			14. Along with Classes the College will also ensure student's representation in all relevant activities during the NAAC peer
			15. All IT facilities will be checked properly prior to the visit day.
			16. The college will arrange Generator to ensure uninterrupted power supply during the NAAC PTV.
2		29-09-2023	1. The meeting was held in continuation of earlier meeting. So, it was fully focused on Naac PTV preparation.
			2. The meeting was inaugurated with welcome speech of Ms Vandana Singh (Coordinator, IQAC).
			3. Formation of Alumni Association 2023-24 was discussed.
			4. Formation of PTA 2023-24 was discussed.

- |   |
|---|
| 6. Need to organise workshops/seminars/conference/lectures programs was discussed.                  |
| 7. Annual sports 2023-24 was discussed.   |
| 8. Construction of Science Building was discussed.  |
| 9. Feedback mechanism was discussed.  |
| 10. Preparation of Departmental presentations for NAAC PTV was discussed.                           |
| 11. Need of Internet Facility was discussed.  |
| 10. Development of ICT room was discussed.  |
| 12. Development of Smart Class was discussed.   |
| 13. Development of IQAC room was discussed.   |
| 14. An urgent need of fund raising for development of IQAC and Other facilities was also discussed. |
| 15. Mock Rehearsal of NAAC PTV was discussed.   |

  
Coordinator, IQAC  
Government Degree College  
Chandrabadani (Naikhari)  
Tehri Garhwal

  
Principal  
Govt. Degree College  
Chandrabadani Naikhri  
Tehri Garhwal (U.K.)